



UNION BANK UK PLC
APPLICATION FORM
FOR PERSONAL CUSTOMERS

Version 10.0
May 2019



Applying For Personal Banking Services

The banking services we provide are designed, primarily, for residents of the United Kingdom or Nigeria. We can also open accounts for residents of EU countries, the USA and most other OECD countries (this may take longer to process) and we may need you to visit our office in London.

If you already have an account with Union Bank UK and just want additional services, there is no need to complete this form. Simply let us know what you require, and we will make the arrangements.

Application Checklist

Following the checklist below will help make sure that you provide all the information that we need to be able to quickly process your application.

Page	Content	Do I Need To Complete This?	Completed?
Page 3	Confirming Your Identity	Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Page 4	About You & Your Contact Details	Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Page 5	Your Work & Finances	Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Page 6	Intended Account Activity	Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Page 7	Which accounts/services do you require?	Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Page 9	Specimen Signature	Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No
Page 10	E-mail & Fax Indemnity	if you want to give e-mail or fax instructions	<input type="checkbox"/> Yes <input type="checkbox"/> No
Page 14	Your Declaration & Signature	Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No

Confirming Your Identity

It is a requirement of the UK financial regulations that we properly identify you, confirm your address and retain documentary evidence of this. Without doing this we will not be able to open your account.

We have tried to make this process as quick and easy as possible. The process differs, depending on whether you are resident in the UK or Nigeria.

If You Are Resident in United Kingdom

We will ask you to provide authenticated documentary evidence from the list below. There are two ways that you can do this;

- 1) You can bring the original documents into the Bank to be authenticated by a Bank Officer, or
- 2) You can use the Post Office Identity Checking Service. Simply take your original documents into any Post Office and they make certified copies which you can then send to us to meet this requirement. The Post Office levies a small charge for this service. You can find more details at www2.postoffice.co.uk/counter-services/passport-identity/identity-checking-service

If You Are Resident in Nigeria

If you are resident in Nigeria, we will need to sight documentary evidence of your identity and address. You can do this in one of two ways.

- 1) Bring the originals in to our office.
- 2) Take the originals into your branch of Union Bank of Nigeria Plc and ask your Relationship Manager to certify them for you. UBN will forward the certified documents to us in the post.

Documents Required

1. A bank statement of account in your name - one month statement but dated within the last three months (if not provided as a proof of address)
2. To verify your **IDENTITY** we will need to sight either:
 - A. Your current international passport; or
 - B. Your photo card driving licence (UK & EU only)
3. To verify your **ADDRESS** we will need to sight one of the below items:
 - A. Utility bill in your name and at your permanent residential address, dated within the last three months. NOT a mobile phone bill or bill with P. O. Box only or
 - B. Photocard driving licence, but only if you have not used this to prove your identity or
 - C. A bank or building society statement of an account in your name stating your permanent residential address (one month statement but dated within three months) or
 - D. National Identity card (provided that includes your residential address)



About You

Are you resident in the United Kingdom?

Yes No

If No, what is your country of residence?

What is your title?

Mr Mrs Miss Ms Other (specify)

What is your last name?

What are your first names?

What is your date of birth?

And place of birth?

What is your marital status?

Married Civil Partnership Single Divorced / separated Widowed

What is your mother's maiden name?

What is your nationality & passport number?

What is your country/countries of Tax Residency?

Your Contact Details

Residential address (not a PO Box)

City/Town

Post Code

Country

What is your residential status?

Owned outright Rented Owned mortgage Other

Who do you live with?

Alone Spouse/partner Sharing /other

If you have moved in the last three years, please tell us your previous address in the space below.

City/Town

Post Code

Country

If your mailing address is different from your residential address, please enter your mailing address in the space below

City/Town

Post Code

Country

Home No

Mobile no

Email address



Your Work

What is your employment status?

- Employed-full time
 Employed-part time
 Unemployed
 Retired
 Self-employed
 Student
 Not employed

What is your occupation? (was, if retired)

Who is your employer? (if employed)

What is your employer's business?

What is your employers address?

<input type="text"/>	City/Town	<input type="text"/>	Post Code	<input type="text"/>	Country
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Your Finances

How often are you paid?

- Monthly
 Weekly
 Other (specify)

How are you paid?

- Bank transfer
 Cheque
 Cash

What is your annual gross income from your employment or self-employment?

What is your annual gross income from your pension(s)?

What is your annual gross income from shares, bonds, rentals or other investments?

Do you already hold a bank account in the UK?

- Yes
 No
 Outside the UK?
 Yes
 No
 If Yes, with UBN
 Yes
 No

Your UK bank name and address

Sort Code and account number

<input type="text"/>	Date opened (approx.)	<input type="text"/>
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Your overseas bank name and address

Account number and any other reference

<input type="text"/>	Date opened (approx.)	<input type="text"/>
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Are you currently bankrupt or subject to any Individual Voluntary Arrangement?

- Yes
 No

Who referred you to us?

Account Name:



Intended Account Activity

United Kingdom banking regulations require us to ask you some questions about the expected use of your account(s) and the type and size of transactions likely to pass through it. We appreciate that you probably do not know exactly how you will use your account, but we would be grateful if you would give us an indication of your expectations by answering the questions below.

What is your main reason for opening an account with Union Bank UK?

How much money do you expect to pay into your account(s) annually?

What is the source of your funds?

Which country/countries will your funds typically originate from?

Monthly, how many times do you expect to pay money into your account?

Monthly, how many times do you expect to pay money from your account?

What do you expect the average size of payment into your account to be?

What do you expect the average size of payment out of your account to be?

What do you expect to be the maximum size of payment in or out of your account?

Any other information?

Account Name:



Applications for Current Accounts

Are you applying for one or more current accounts? Yes No

Please note that to open a current account you are required to make an initial deposit of £20,000 or \$25,000 into a fixed term deposit with us.

Please indicate the currencies required £GBP \$US

Would you like a cheque book(s)? £GBP \$US

How often would you like to receive statements? Monthly Quarterly Annually

Notice Accounts and Call Accounts

We offer a range of notice accounts in £GBP and \$US. You can check our interest rates on our website www.unionbankuk.com. The interest rates on Notice and Call accounts are variable. If we ever reduce the interest rate on your account, we will personally write to you; 60 days before the change comes into effect and provide you with the opportunity to close the account or offer you an alternative. To make a withdrawal from your notice account you will need to give us the requisite notice, either over the telephone, in person or in writing. We will not process any withdrawal applications during the notice period. Therefore, please ensure that you can manage without access to any money you deposit into a notice account for the notice period.

To open a notice account, you will need to deposit at least £2,000 or \$2,500. You are then free to make as many additional deposits and withdrawals of any value, subject to the notice period. If you would like to make regular payments into your account, we can give you a Standing order mandate which will allow you to make a regular transfer from any UK bank or your Union Bank UK current account.

How much would you like to deposit?

90-Day Notice Account £GBP \$US

Call Account £GBP \$US

Fixed Deposits

We offer a range of fixed deposits in £GBP & \$US. You can check our interest rates on our website <http://www.unionbankuk.com/personal-banking/savings-acc/>. The interest rate on fixed deposits is fixed and will not change during the lifetime of your account. Please note that you cannot withdraw any money from a fixed deposit during its lifetime. Therefore, you should ensure that you do not need access to your money for the period of the deposit. We will contact you some weeks before your deposit comes to an end to explain your options and take your instructions.

To open a fixed deposit, you will need to deposit at least £20,000 or \$25,000.

How much would you like to deposit?

90-day fixed deposit £GBP \$US

1-year fixed deposit £GBP \$US

2-year fixed deposit \$US

3-year Fixed Deposit £GBP \$US

5-Year Fixed Deposit £GBP

You will be required to complete a UBUK Deposit Instruction form

Account name:



Debit Card (subject to eligibility; refer to terms and conditions)

Would you like a debit card for use on your account

YES

NO

Please confirm the full name you wish to appear on your debit card

(NOTE: Maximum of 26 characters including spaces)

Please advise us of the Union Bank of Nigeria branch you wish to collect the card from (Nigerian residents only)

Security Questions

To identify you when you call us concerning your Debit Card please provide answers to the following security questions:

What is your mother's maiden name:

What was the name of the company where you had your first job:

What was the name of your secondary or high school:

Account name:



Specimen Signatures - Personal Banking Customer

Your specimen signature is very important as it is one of the principal means by which we will identify you when you give us instructions.

Account number (the bank will complete this)

Date the account was opened (the bank will complete this)

Surname, with title(s)

Full first names

Specimen signature

BANK USE ONLY

Witnessed by:

Date

Other comments



Telephone, E-mail Attachment & Facsimile Indemnity

If you intend to give us instructions by attaching them to an e-mail or by fax, or by telephone, you will need to read, accept and sign this indemnity. If you do not sign this indemnity, we cannot accept this type of instruction from you.

In consideration of the Bank's accepting or acting upon my/our telephone and/or any letter received by email attachment or fax from me/us, addressed to or otherwise communicated to any of the Bank's employees for the time being, I/we hereby confirm to you that:

1. You have made clear to me/us and I/we am/are fully aware of the risks of omissions, errors, mis-statements, non-receipts of fax transmissions, fraud and/or authorised interventions by third parties which are inherent in the above procedure. For the avoidance of doubt, I/we acknowledge and accept that there are particular risks inherent with email attachments, telephone and facsimile communications in comparison with other forms of communication and I/we are fully aware of any such risks.
2. I/We have no objection to your recording my/our telephone instructions and agree that the same may be used in evidence where relevant.
3. Further, I/We hereby undertake and warrant to you as follows:
 - i) I/We shall immediately send written confirmation (clearly marked as such) which may from time to time be or purport to be given by telephone, fax and email providing that any failure to confirm in writing shall not affect my/our liability in the meantime;
 - ii) I/We acknowledge that the Bank will only accept email instructions where such instructions are attached, scanned and signed documents. We acknowledge that the Bank will not accept instructions contained in the body of an email. Accordingly, all references to emailed instructions in this document shall mean instructions duly signed and contained within an email attachment.
 - iii) I/We agree that the Bank may seek confirmation of any such telephoned, emailed and/or faxed instructions prior to acting upon them. Such confirmation may be obtained by telephoning any of the authorised signatories to the account at the following number(s):

Name of authorised signatory Mobile number

- iv) I/We agree that if the Bank has tried but has failed to make contact with a signatory named in 3(iii) above for any reason or has not been supplied with the confirmation of identity of any signatory and faxed, emailed and/or telephoned instructions which it has requested, it may in its absolute discretion refuse to act upon the instruction concerned.
 - v) I/We agree that the signatories named in 3(iii) above shall comply with any requests for information made by the Bank for verification of the above-named authorised signatories.
 - vi) I/We shall make prudent use of the above arrangement for me/us to issue telephoned, emailed and/or faxed instructions and shall inform you forthwith upon becoming aware of any circumstances or event regarding or likely to render the continued use of the said arrangements unsafe, but without prejudice to my/our responsibilities towards you in the meantime.
4. I/We hereby agree and undertake to indemnify you and hold you harmless against any and all loss, damage, claims, actions, proceedings, costs and expenses (including legal fees and expenses) which you may sustain, suffer or incur (including without prejudice to the generality of the foregoing any sums you may be obliged to pay to a third party) as a result of, or pursuant to the use of the said arrangements for the issuing of telephoned, emailed and/or faxed instructions, howsoever arising or caused, whether the same shall have been caused by omissions, errors, mis-statements, fraud and/or the unauthorised interventions of third parties (whether the intervention is by members of my/our staff or not) and notwithstanding any fault or negligence on the part of the Bank or any member of its staff.
5. I/We further agree that you shall not be liable for any loss, damage, interruption, delay or non-performance of my/our instructions arising from (but not limited to) the following; fire, storm, flood or acts of God, labour disputes, explosion, riot, war, or any intervention by government.
6. Moreover, I/We hereby authorise you to charge to my/our account any payments you make and/or expenses you may incur as a result of such telephoned, emailed and/or faxed instructions as I/we may give pursuant to the arrangements together with any banking charges.
7. The above matters are without prejudice to the formal mandate you hold for the operation of the account.
8. Finally, I/we fully accept that you may refuse to act upon any particular telephoned, emailed or faxed instruction and indeed that you may terminate the above arrangements whenever you deem fit without prior notice to me/us. I/We confirm that we shall not hold you liable in any way whatsoever for any loss or damage, direct or indirect, howsoever arising from your refusal to act upon any particular telephoned, emailed or faxed instruction.
9. This indemnity shall be governed by English law & shall be additional to any other indemnity which you now or hereafter may hold

Signature Date

Account name:

INFORMATION SHEET

Basic information about the protection of your eligible deposits	
Eligible deposits in Union Bank UK plc are protected by:	the Financial Services Compensation Scheme ("FSCS") ¹
Limit of protection:	£85,000 per depositor per bank / building society / credit union ²
If you have more eligible deposits at the same bank / building society / credit union:	All your eligible deposits at the same bank / building society / credit union are "aggregated" and the total is subject to the limit of £85,000 ² .
If you have a joint account with other person(s):	The limit of £85,000 applies to each depositor separately. ³
Reimbursement period in case of bank, building society or credit union's failure:	20 working days ⁴
Currency of reimbursement:	Pound sterling (GBP, £) or, for branches of UK banks operating in other EEA Member States, the currency of that State.
To contact Union Bank UK plc for enquiries relating to your account:	Union Bank UK plc 1 King's Arms Yard, London EC2R 7AF Tel: 020 7920 6100
To contact the FSCS for further information on compensation:	Financial Services Compensation Scheme 10th Floor Beaufort House 15 St Botolph Street London EC3A 7QU Tel: 0800 678 1100 or 020 7741 4100 Email: ICT@fscs.org.uk
More information:	http://www.fscs.org.uk
Acknowledgement of receipt by the depositor:	

Additional information

¹Scheme responsible for the protection of your eligible deposit

Your eligible deposit is covered by a statutory Deposit Guarantee Scheme. If insolvency of your bank, building society or credit union should occur, your eligible deposits would be repaid up to £85,000 by the Deposit Guarantee Scheme.

²General limit of protection

If a covered deposit is unavailable because a bank, building society or credit union is unable to meet its financial obligations, depositors are repaid by a Deposit Guarantee Scheme. This repayment covers at maximum £85,000 per bank, building society or credit union. This means that all eligible deposits at the same bank, building society or credit union are added up in order to determine the coverage level. If, for instance a depositor holds a savings account with £80,000 and a current account with £20,000, he or she will only be repaid £85,000.

In some cases eligible deposits which are categorised as “temporary high balances” are protected above £85,000 for six months after the amount has been credited or from the moment when such eligible deposits become legally transferable. These are eligible deposits connected with certain events including:

- (a) certain transactions relating to the depositor’s current or prospective only or main residence or dwelling;
- (b) a death, or the depositor’s marriage or civil partnership, divorce, retirement, dismissal, redundancy or invalidity;
- (c) the payment to the depositor of insurance benefits or compensation for criminal injuries or wrongful conviction.

More information can be obtained under <http://www.fscs.org.uk>

³Limit of protection for joint accounts

In case of joint accounts, the limit of £85,000 applies to each depositor.

However, eligible deposits in an account to which two or more persons are entitled as members of a business partnership, association or grouping of a similar nature, without legal personality, are aggregated and treated as if made by a single depositor for the purpose of calculating the limit of £85,000.

⁴Reimbursement

The responsible Deposit Guarantee Scheme is the Financial Services Compensation Scheme, 10th Floor Beaufort House, 15 St Botolph Street, London, EC3A 7QU, Tel: 0800 678 1100 or 020 7741 4100, Email: ICT@fscs.org.uk. It will repay your eligible deposits (up to £85,000) within 20 working days until 31 December 2018; within 15 working days from 1 January 2019 until 31 December 2020; within 10 working days from 1 January 2021 to 31 December 2023; and within 7 working days from 1 January 2024 onwards, save where specific exceptions apply.

Where the FSCS cannot make the repayable amount available within 7 working days, it will, from 1 June 2016 until 31 December 2023, ensure that you have access to an appropriate amount of your covered deposits to cover the cost of living (in the case of a depositor which is an individual) or to cover necessary business expenses (in the case of a depositor which is not an individual or a large company) within 5 working days of a request.

If you have not been repaid within these deadlines, you should contact the Deposit Guarantee Scheme since the time to claim reimbursement may be barred after a certain time limit. Further information can be obtained under <http://www.fscs.org.uk>.

Other important information

In general, all retail depositors and businesses are covered by Deposit Guarantee Schemes. Exceptions for certain deposits are stated on the website of the responsible Deposit Guarantee Scheme. Your bank, building society or credit union will also inform you of any exclusions from protection which may apply. If deposits are eligible, the bank, building society or credit union shall also confirm this on the statement of account.



EXCLUSIONS LIST

A deposit is excluded from protection if:

- (1) The holder and any beneficial owner of the deposit have never been identified in accordance with money laundering requirements. For further information, contact your bank, bank building society or credit union.
- (2) The deposit arises out of transactions in connection with which there has been a criminal conviction for money laundering.
- (3) It is a deposit made by a depositor which is one of the following:
 - credit institution
 - financial institution
 - investment firm
 - insurance undertaking
 - reinsurance undertaking
 - collective investment undertaking
 - pension or retirement fund¹
 - public authority

For further information about exclusions, refer to the FSCS website at www.FSCS.org.uk



Your Declaration and Signature

By applying to Union Bank UK plc, 1 King's Arms Yard, London, EC2R 7AF, I confirm that the details given are true and complete. I shall keep you advised of any changes to these details when they occur. I authorise you to make credit reference, identity (including searching the Electoral Register), fraud and other enquiries.

I confirm that if my application is successful, I will be subject to the Bank's standard terms and conditions for operating a personal account, a copy of which I have received.

I confirm that this application is being made on my behalf and not as a nominee, trustee or in a fiduciary capacity for any other person. I also note that my telephone conversations with the Bank will be recorded.

In the interest of security, the Bank may use CCTV recording equipment in and around its premises. All recordings are the bank's sole property.

The Bank is a Data Controller within the meaning of the Data Protection Act 2018. In applying to open an account as set out in this application form, I agree to the following:

- Information supplied on this form and which you otherwise obtain, may be held by you on paper, computer and/or in other electronic forms. Information may be kept after my account(s) is closed in order to comply with legal or other requirements as set out in the UBUK Privacy Statement and Privacy Notice, a copy of which I have read.
- Information held may be used for managing my account(s), for preventing or tackling fraud or any other illegal activity. It may also be used for the Bank's confidential research and analysis.
- You will not disclose my information to anyone else unless this is in accordance with the UBUK Privacy Statement and Privacy Notice
- I have a right to a copy of the personal data held on me and to which I am entitled. I agree to let you know if I think any information you hold about me is inaccurate, so that you can correct it. Information held by Union Bank UK plc or its successor may be obtained by me, by writing to the Data Protection Officer, Union Bank UK plc, 1 King's Arms Yard, London EC2R 7AF.

Subject to my acceptance below, the Bank may use the address or any of the contact details supplied by me during this application or any supplied in the future to contact me for marketing purposes by post, telephone, secure e-message, mobile message or email. This will include keeping me informed about any special offer I may be entitled to or about products and services, which UBUK think may be of interest to me.

I hereby grant Union Bank UK plc authority to process my personal data for the purpose of providing me with banking services as described in the (1) UBUK Privacy Statement, (2) Privacy Notice, and (3) the bank account terms and conditions, copies of which I have read. I am aware that I may withdraw my consent at any time by using the Data Subject Consent Withdrawal Form, that is available from the Bank.

Signed by applicant/data subject:

Date:

Do you want UBUK to contact you for marketing purposes? Yes No

Tick this box if you are resident in the US for tax purposes or if you are a US Citizen

Tick this box if you are not resident in the US for tax purposes and if you are not a US Citizen

By signing below, I confirm that I have read, and we accept the general terms and conditions regarding this account.

Your Signature

Date

Account name:

THANK YOU FOR APPLYING FOR AN ACCOUNT WITH UNION BANK UK PLC